

Library Board Meeting minutes for January 19, 1987

attending: Carolyn McLeroy, Lillie Raynor, Pattie Ivy, Mildred Rice, Corrine Stiving, Diane Wiley, Billie Brown, Gayle Christopher, Faye Grayson, Betty Dawson, Claire Auwater, Kathy Ames, Wayne Turnbull, Sharon Johnson.

Wayne Turnbull called the meeting to order. The minutes were read and approved. No treasurer's report was given.

Mrs. Ames said the state Auditors came and had asked for professional clarification of board members. She also mentioned the video circulation was very popular. Regional Board meeting would be at Emanuel Episcopal Church.

Mrs Auwater visited the Bogart Library and presented a program to the Kindergarten students. She also showed films at Watkinsville Library. Mrs Brown provided programs for 3 day care centers, Senior Citizens, the mentally handicapped classes in the schools, and all the Kindergartens. The conference room had frequent use. Mrs. Raynor was happy to be back at the Bogart Branch for the 6 month period replacing Lin Odenhal. Mrs Linda Perry was hired permanently for the Watkinsville Branch.

Old Business- The Christmas Tree was a very successful effort. The expense was approximately 50-60 dollars. The Float expenses were 75 dollars and we won 50 dollars for 1st prize for floats in the parade.

A Legislative Breakfast was held on Dec. 18, 1986. Wayne Turnbull and Pattie Ivy attended. Lasa Joiner Library Legislative Consultant was speaker and presented an innovative

program. The funding for the furnishings fpr our new building looks good. The Oconee County Board Of Eduaction sent \$16,000 to fulfull our requests for two years. They would be responsible for sending \$15,000 yearly from now on.

The budget request for FY 1987 was distributed. We will need 1½ positions beyond the presently employed for FY 1988. Mrs. Ivy moved the budget be approved and Mrs. McLeroy seconded. The budget was approved.

Construction report - The old dump found when excavating had been moved. This cost an extra \$26,000 as a result we have no more money in the contingency fund. Water problems around the auditorium were fixed by puting in a new drain. We are a month behind schedule as a result of these problems.

Mrs. Ivy presented the new Constitution and By-Laws. She moved they be approved. Mrs Stiving seconded. They were approved. We expressed appreciation to Mrs. Wiley, Mrs. Ivy and Mr. Turnbull for working on the Constitution committee.

We will know in April if we will receive a grant for a Bicentennial Bookshelf commemorating the 200th anniversary of our US Constitution. This grant would come from the National Endowment for Humanities with \$500 matching funds from the County.

It was reported that the Legislative Luncheon would be Tuesday, February 17, 1987 at ^a ^{cost} \$15.00 per person which would be reimbursed by the County.

The Finance ^{Committee})will be looking at proposed funding to report on at the April meeting.

Re ; the County History Project- Mrs Ivy reported that a representative from the Curtis Publishing Co. would like to come and speak to the Board.

Billie Brown reported on several people who come on a voluntary basis and provide many extra activities and graphics which would not normally get done. Mr, Turnbull suggested special certificates for these people using calligraphy by Jane McDonald. Permission was given to Billie to go ahead on this project.

Betty Dawson, Faye Grayson, and Corrine Stiving will serve on the Dedication Committee.

Carolyn McLeroy, Diane Wiley, and Wayne Turnbull will serve on the Book Auditing Committee,

\$1300 from the Pilot Club Light a Light Project was given to the Building Fund. A letter of thanks will be written to the members.

A letter to Westinghouse needs to be written to show how their funds were used. Mrs Brown and Mrs. Ames will draft this letter.

Book sales as of 1/15/87 neted \$3,506.25. The copy machine fund is #669.93.

Being no further business, the meeting was adjourned.

Oconee County Library Board Meeting minutes for 4/20/87

Presiding: Wayne Turnbull
Attending: Wayne Turnbull, Carolyn McLeroy, Betty Dawson,
Joyce Hardigree, Claire Auwater, Mildred Rice, Diane Wiley
Corrine Stiving, Faye Grayson, Virginia Wells, Gayle
Christopher.

The meeting was called to order by Wayne Turnbull. The minutes were read and approved. The Treasurer's report combined January and April and stand approved as submitted, with \$2,121.33 total funds available.

Mrs. Auwater reported for Mrs. Ames . The Confidentiality Act was approved . Mr. Sheffer would bring a color board by April 22 or 24th at the latest for our approval. Mrs. Dupree would send a letter Re: attendance. We could lose funds if attendance isn't better for local and regional meetings.

Bogart had rabbits for Kindergarten as an Easter Program. They would visit Dr. Elder's Home next.

The Summer Reading Club will be entitled "Be a super star -Read."

Billie Brown and Linda Perry will attend the Georgia Book Award Conference to be held May 14and 15th. Bill will be boxing up everything and we close on Sunday April 26th to reopen around June 8th.

Under Old Business: The Color Selection Committee met with Mr. Sheffer and discussed choices with definite approval by the Committee and The Board to be done shortly.

Mrs Stiving and Mrs McLeroy suggested that the Committee should have authority on the selection with the Board input.

The Dedication Committee reported the Dedication will be on September 27th, a Sunday afternoon.

We are now about a week ahead of schedule.

Betty Dawson, Sharon Johnson, Wayne Turnbull, Billie Brown, and Gayle Christopher attended the Legislative Luncheon.

We got funding for equipment .

- Auditing Committee: Carolyn McLeroy reported that the books balanced for the fines and book funds and copier. She passed out reports. The auditing of this nature will be done quarterly from now on. Four ledgers were purchased to help keep monies separated.

We were approved for a Grant on the bicentennial of the US Constitution. The County will provide \$500 . The shelf will have a small plaque on it and it will be part of dedication. \$3876.70 was the amount collected during the Book Sale to date..

The building fund balance is \$8,994.15 to date.

The Budget was discussed. There will be an increase on utilities. The Janitorial increase includes a new vacuum and power pack. The Regional Allotment of 1 $\frac{1}{2}$ more positions and increases in salaries will go into effect in September.

The County increase would be \$27,560. Betty Dawson moved to approve the budget and Virginia Wells seconded. It was approved.

Mr. Turnbull reported on the Regional meeting.

He also needs day labor for dismantling shelves. Four people for a day and a half approximately.

A \$500 Grant on Classics with no dead-line was given to us.

The board will match the Grant at this time.

Thank You notes need to be sent to Ron Young for lighting repair, and Bo Thurston for carpet repair. at the Bogart Library.

Being no further business the mmeting was adjourned.

Respectfully submitted,
Syle Christyin

The Oconee County Board Meeting: July 20, 1987

Attending: Joyce Hardigree, Carolyn McLeroy, Gayle Christopher, Pattie Ivy, Mildred Rice, Wayne Turnbull, Diane Wiley, Kathy Ames Billie Brown, Faye Grayson, Lin Oden hal.

Mr. Turnbull called the meeting to order. The minutes were read and approved. The treasurers' report showed a balance of \$2,135.13 total funds available. Mrs. Ivy suggested that the map money be put into an account for interest bearing . Mrs Ivy made the motion that this be done. Mrs Wiley seconded. The motion carried.

Mrs. Ames reported on the Folk culture Series, and possible professional reader and or writers to the Branch Libraries. She noted that moneys might become available for the workshops presented around the state. Ms. Ames also reported on our Construction Project. Most all of the money has been allocated and spent. The grading will be done by Driver Construction and the County will pour a 4 in.gravel base. Mrs. Odenhal reported her summer program attendance was down and wanted to switch her program time to afternoon and possible purchase an air conditioner with funds she has. She would check further into this by getting Georgia Power to come and make an estimate on how large an air conditioner should be bought. Mrs. McLeroy moved and Ms Odenhal seconded to empower the executive committee to act upon it.

The Library reopened on June 15th. Mrs Brown thanked the board and their husbands for help with the reopening. 500 children enrolled in the reading program, and 69 new families have enrolled as patrons.

Mrs. Christopher reported on the Regional Meeting.

Mrs. Ames discussed the mission of the Library and roles of branch Libraries. She passed out a form for the board to ponder and decide upon approximately 3 specific roles in which to

pursue. (main areas of interest checked on figure 5)

The Dedication ceremony will be September 20th and Doug Barnard will be guest speaker. Plaques and recognition for contributors will be done in the same way as the one we presently have and placed beside the existing plaque.

The programs and invitations could be handled with some funds we have available. Mr Turnbull also suggested ~~that~~ the program with the contributors listed be framed and displayed in the Library. The dedication committee along with Mrs. Rice and Mrs. McLeroy will help with getting out the invitations. The executive board will decide upon how invitations will be paid for. Hanging of burlap and grounds and various odds and ends are all that are remaining on the new building.

A small brass plaque on the shelf for the Bicentennial of the US constitution. Oconee State Bank and Athens Federal have contributed to this grant.

We are advertising for $1\frac{1}{2}$ more postions for the Library to be effective by Sept 1, 1987.

Three full time people will be at the library. One or more of those people will be always open and close.

The other positions will vary as needed.

The library will be opened 60 hrs per week beginning the day after Labor Day.

The County support went from \$38,561 to \$66,121.

Sharon Johnson will be in charge of the Christmas Tree and Float with the support of the board. ~~Joyce~~ moved we participate in the ^{Mrs Hardigree} _{Mrs Wiley} parade. Diane 2nded The motion passed.

The Library has about \$8,000 to go toward paving. Mrs McLeroy Moved that the executive committee make the decision of paving Mrs. Rice 2nded. The motion passed.

The Book Sale will be at Watkinsville only for 2 days the
2nd and 3rd of October. We will have a luncheon the day of the
Dedication at the Chamber of Commerce Building and it will be catered.
It will include the Regional Board Members and Oconee County Board
of Education, Board of Commissioners, Mayors and Councils to
Watinsville and Bogart, Mr. Stancil and Mr Broun, and Mr. Barnard.
Mr Turnbull gave his thank to all who boxed books and move books
back in and moving shelving.

Being no further business, the meeting. was adjourned.

Oconee County Library Board Called Meeting: September 2, 1987

Attending: Mrs. McLeroy, Mrs Grayson, Mrs. Wiley, Mrs Ivy, Mr. Turnbull, Mrs. Christopher, Mrs. Dawson, Mrs. Stiving, Mrs. Hardigree, Mrs. Rice, Mrs Johnson, Mrs. Ames.

Mr. Turnbull called the meeting to order. This meeting was called for the purpose of finalizing plans for the Dedication. Mrs. McLeroy reported on invitations to be sent.

Mr Turnbull reported on the Luncheon invitations. He then discussed the luncheon locations and caterers from which the Board could choose. He then opened the floor for discussion. Mrs. Rice moved we accept Imigin for catering services. Mrs. Johnson 2nded Motion carried. Mrs. Christopher, Mrs. Dawson, and Mr Turnbull would decide the menu. *We will meet at Weston EMC.*

Next we discussed programs and the program for the Dedication.

We will use a photograph of the Library to go on cover. Burman Printers will do the printing. It was discussed that a plaque be placed on the door of the auditorium designating it in memory of Mell Wells. Another plaque will be divided into 2 categories. Benefactors, and Patrons of those giving donations to the building fund. Mrs. Johnson^M moved, and Mrs McLeroy 2nded. The motion carried Refreshments at the Dedication would be outside only and will consist of coke or pepsi.

Library Hours will vary on Sept. 20th because of dedication and allow staff to take part in ceremonies.

Diane Wiley will set up stations for board members during the Open House. Mrs Rice will take care of flower arrangements for the dedication. Mrs. Dawson will look into corsages.

We still have to complete paving. The furnishing should be in place by the 14th of September. Color schemes and changes will be worked on. The state inspection will occur after the Dedication.

The Fall Festival hours ^{for Book Sale} will be Friday 10-6 and Saturday 9-4.

Mrs Hardigree will set up schedule for working the Book Sale.

Mrs. Johnson will take care of publicity for the Book Sale.

Being no further business, the meeting was adjourned.

There has been a request from Region for a report of these audit reports from October 1, 1986 to September 30, 1987.

The booksale made \$1034.45 so far. We had fewer books this year but the Soccer Club is giving us what they had left. The library kept 200 of the reference books. This will probably be our last year to be given these books by Lakes & Taylor. Norm and Gaye Grayson were thanked for picking up the books.

Patti Ivy gave the Regional Library Board report. The last lecture of a series, "Life and Death in Shanghai" may take place in the Oconee Co. Library.

Wayne Turnbull reported on the building construction. The final inspection was last Friday which means that we can apply for the final 10% of the state money. The bulletin board will be redone but we will accept the covering in the puppet theater. More painting will be done and an additional guarantee was made on the paint on the exterior which is already peeling. All work should be completed by January 1. One chair and some chair backs are missing. The paving cost a total of \$12,000 which we will have to pay \$6171.05.

Additional needs are computers, landscaping, vertical files, a typewriter, and auditorium chairs, and lighting in the rear parking area.

q. 6832
The Fall Quarter meeting of the DeKalb Co.
Library Board was called to order on October
19, 1984, at 7:30 p.m. by President Wayne
Turnbull.

Kayle Christopher sent the minutes from
the July meeting on tape as she was ill.
After being corrected to show that the Bank
of Georgia also contributed to the Bicentennial
Bookshelf Collection, the minutes were
approved.

Virginia Wells reported that we have had
no income for the past 3 months. There were
expenses of \$63.44 for invitation printing and
a miscellaneous expense of \$27.93 for Bezahl.
Our total funds available are \$2043.96.
There has been a recent expense for programs,
plaques and engraving for the dedication
that is not yet reflected in the balance.

Betty Dawson reported \$12,359.17 in the
building fund.

Clair Burwater reported for Kathy Dornes.
She reported on the 1988 Legislative Proposals:

- ① a new facility for the Division of Public Library
Services in Atlanta
- ② An increase in Maintenance & Operations
Grant from 55¢ to 60¢ per capita
- ③ An increase in Materials Grant from 54¢ to 59¢
per capita
- ④ Funding for 13 Tasking book centers around
the state

Mr. Stancil will bring back a weekly report
of what took place in the legislature.

Pettie Guy moved that we make an offer of \$10 per chair to purchase excess chairs from Thompson. This was approved. It was also decided to have Georgia Power make recommendations for exterior lighting.

Thank you notes need to be sent to the following:

Watkinsville Women's Club for \$300
Elizabeth Ann Floutz for flowers
Mrs Dallas Hazelwood for flowers
Nancy Thompson for flowers & ranunculus
Mr. & Mrs. Jerry Thomas for flowers
Coca Cola Co. for refreshments at dedication
OCHS for performing at the dedication

The employee additional day off at Christmas was discussed. Fay Grayson moved and Mildred Lee seconded that the library be closed Wednesday, December 23 through Saturday, December 26 for the holidays. As to Martin Luther King Jr's birthday, Diane Wiley moved that we follow continuity policy, which is currently to remain open. Fay Grayson seconded and the motion was approved.

Sharon Johnson will be in charge of the Christmas parade float.

Pettie Guy, Diane Wiley and Wayne were appointed to work with the charge on the constitution. The feeling was to give Watkinsville and Bogart one member each,

Claire also reported that the Athens library will be closed December 24-26 for Christmas and that Martin L. King Jr.'s birthday will be a holiday at the Athens library.

She also mentioned that we might want to apply for a matching grant from the Mellon Foundation for \$500 for a 60 volume Library of America Set. The deadline is December 31.

Claire advised that our Constitution is in violation of state law in regard to the appointment of board members. Each funding organization must appoint at least one member. Also, it should be stated that ex officio members do not have voting privileges.

Lyn Odend'Hal sent a report that the town of Bogart has provided an air conditioner and that there is a new trash can. She is thinking of changing Bogart library hours slightly to be able to open one Saturday morning each month.

Billie Brown reported that Claire Amwater filled in for her story hours while Billie was away. Billie stated that magazine storage has been set up, that the book drop has not yet arrived, and that there are heating and cooling problems. She said that she is pleased with her new staff members.

The Audit report showed gifts and fines of \$1074.03 and a Coper fund of \$1,111.95.

the Board of Education 2 and the County Commissioners 8. Mildred Rice moved and Faye Grayson seconded that this be approved, along with the statement that ex-officio members have no vote. This was approved.

Under new business, Virginia Wells moved and Mildred seconded that we apply for the matching grant from the Mellon Foundation for the Library of America set. This motion was approved.

There being no further business, the meeting was adjourned.

Submitted by Diane Wiley
for Gail Christopher

Called Meeting: November 30, 1987

Attending: Wayne Turnbull, Gayle Christopher
Betty Dawson, Faye Grayson, Diane Wiley, Corrine
Stiving, Pattie Ivy, Virginia Wells, Billie Brown,
Sharon Johnson

The meeting was called to order by Mr. Turnbull.
The minutes were read and approved.

Mr. Turnbull reported that the Thomson Library chairs were purchased at \$14.00 each. 52 chairs were bought. The book drop has been installed. We hosted a workshop on longterm needs of public libraries. We will receive a report on the workshops throughout the state. A form has to be filled out for the classics set.

Pattie Ivy passed out a revision of our constitution. We then went over the members terms for serving on the board. Mrs. Stiving moved that post appointments and the revisions be approved. Ms. Wells seconded. The motion was approved.

Since Gayle Christopher's term was up according to the new revisions, the recommendation was made that Mrs Carlton (Ellen) Purvis fill the slot for the Watkinsville Post. It was recommended that the Regional Board position be filled by Ms. Virginia Wells replacing Ms. Christopher. Ms. Wells was approved to serve as Regional Board Member.

Ms. Johnson discussed the float and got up lists of members to help with the preparation of the float, dismantling of the float, and decorating the Christmas tree.

Ms. Grayson reported on the Book Sale. She said she would know by the 4th of December if she could get more books. We will have a Book sale sometime after Christmas.

Mr Turnbull asked Ms. Wiley to chair and Ms. Stiving and Ms. Wells to serve on the nominating committee to fill the unexpired term of Secretary vacated by Ms. Christopher.

Being no further business, the meeting was adjourned.

Respectfully submitted,
Gayle Christopher
Gayle W. Christopher, Secretary